

APPLICATION FORM

National Enterprise Support Awards 2018

It is important that one consults the Guidelines before filling in the application form.

N.B. This competition is open to those organisations (see Guidelines 1.2.1.) which have an ongoing or recent initiative (Main Initiative - see Guidelines 1.1.1. & 1.1.4.) and which have another initiative that is planned to be finished by the end of 2018 or with a substantial part of it already implemented by the end of 2018 (Secondary Initiative - see Guidelines 1.1.1. & 1.3.).

Part A: General Information

1. Applicant's details

Name of participating organisation	
Section in which you are competing (See Guidelines 1.2.1)	Section A <input type="checkbox"/> (<i>Local Councils</i>) Section B* <input type="checkbox"/> (<i>e.g. Ministries, Departments, Public Authorities and Entities and Public-Private Partnerships</i>) Section C <input type="checkbox"/> (<i>e.g. Public and Church Schools, Business Organisations, NGOs, Public Educational Institutions, University of Malta, Trade Unions and Professional Associations</i>)
Postal address	
Email address of organisation	
Website address	
Telephone	
Contact person (name and title)	
Contact person's telephone no.	
Contact person's e-mail	

*In Section B the winner, the runner-up and in the event that a consolation prize is awarded, the money will be given on the understanding and condition that they are given to a recognised charity of their choice. This condition does not apply to those who take part in Section A and Section C.



Part B: The Main Initiative that is being submitted for the Competition

The submissions need to refer to ongoing or recent initiatives (that did not finish before 2014) that had influence on a local/national level and had incremental evolution on a period of at least two years. This initiative carries 60% of the total vote.

1. Please tick the award category you would like to be considered for.

(Note: You can apply for one category only; the Selection Committee reserves the right to change the category if deemed necessary)

(1) Promoting the Entrepreneurial Spirit

(Recognises initiatives at national or local level that promote an entrepreneurial mindset especially among young people and women. Examples: Events and campaigns to promote the image of entrepreneurship and entrepreneurs and a culture that encourages creativity, innovation and risk acceptance).

(2) Investing in Entrepreneurial Skills

(Recognises initiatives at national or local level to improve entrepreneurial and managerial skills. Examples: Promotion of specific skills such as technical skills needed in the craft sector, language capabilities, computer literacy, mobility and mentoring schemes for entrepreneurs, entrepreneurship education in schools and universities).

(3) Improving the Business Environment

(Recognises innovative policies at national or local level which promote enterprise start-up and growth, simplify legislative and administrative procedures for businesses and also implements the "Think Small First" principle in favour of small and medium-sized enterprises. Examples: Measures to facilitate access to public procurement markets for SMEs, cut red-tape, get new small businesses off the ground, help to promote the innovation potential of information and communications technology (ICT) and e-business).

(4) Supporting the Internationalisation of Business

(Recognises policies and initiatives at national or local level that encourage enterprises and particularly small and medium-sized businesses to benefit more from the opportunities offered by markets both inside and outside the European Union. Examples: Projects to build, maintain and support international business cooperation, information or match-making tools, support services or schemes that help SMEs go abroad).

(5) Supporting the Development of Green Markets and Resource Efficiency

(Recognises policies and initiatives at national or local level that support SME access to green markets and help to improve their resource efficiency through, for example, green skills development and matchmaking as well as funding. Green markets are those that improve human life and social equity, whilst significantly reducing environmental risks and ecological scarcities).

(6) Responsible and Inclusive Entrepreneurship

(Recognises national and local initiatives by authorities or public/private partnerships that promote corporate social responsibility among small and medium-sized enterprises. This category will also recognise efforts to promote entrepreneurship among disadvantaged groups such as unemployed (especially long-term unemployed), legal migrants, disabled persons or people from ethnic minorities. Examples: Social or non-profit enterprises serving societal needs through entrepreneurship).

2. Please give a brief description of your organisation and what it does.

(Maximum 100 words)

Part C: Information about the Main Initiative

This section deals with the initiative: how it is being/was implemented and its benefits.

1. Details of the initiative

Name of the initiative	
If applicable, list all the public and private sector organisations involved in the initiative.	
In case of public-private partnership arrangement, is it:	
- A financial agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
- A formal agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
- An explicit support?	Yes <input type="checkbox"/> No <input type="checkbox"/>

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Describe the details of the partnership agreement			
Duration of the initiative (minimum of 2 years) - What date did the initiative start? - What date did the initiative finish? <i>(Note: It is possible that the initiative is still ongoing, thus in that case it wouldn't be possible to have a finish date).</i>			
What was the overall budget invested in this initiative? Separate and list any reciprocal or human resource investment			
Did you receive European Union funding?	Yes		No
	If yes, how much?		
	Which type?		

2. Description of the initiative

Provide a detailed description of the initiative, addressing the following key points: situation analysis; challenges; creative solution/business strategy; implementation, stakeholders' involvement, future implementation plan.

Maximum of 1,000 words (approximately 2 pages)

3. Results of the initiative

Provide detailed facts and figures of the initiative. These results must demonstrate that the initiative has existed for at least two years. They should include any measurable outcomes, statistical and comparative data.

Maximum of 1,000 words (approximately 2 pages)

4. Attached Material and/or Electronic Links (not obligatory)

You may include links and/or visual and/or audiovisual material that promotes your initiative. This material will help the Selection Committee to understand your entry and may be used for promotional purposes.

Part D: The Secondary Initiative planned to be implemented by the end of 2018 or with a substantial part of it already implemented by the end of 2018

This initiative carries 40% of the total vote.

1. Include details of the initiative

2. State how the initiative will be expected to relate with one or more of the areas mentioned below or with other specific themes like entrepreneurship with and in schools, the involvement of the whole community, women and entrepreneurship, entrepreneurship and the environment or tourism, social entrepreneurship and entrepreneurship with disadvantaged groups as well as projects which aim to promote Government schemes in favour of entrepreneurship:

- *shows recognition in entrepreneurship excellence*
- *supports entrepreneurship*
- *be instrumental to inspire others*
- *shows the contribution of the entrepreneur in society*
- *serves as a source of inspiration to new entrepreneurs*

Part E: Entrant Agreement

As legal representative(s) for both initiatives, I/we agree that the initiatives may be submitted for entry in the "National Enterprise Support Awards 2018" and in the eventuality that it is one of the winners, the Main Initiative presented could be considered as one of Malta's nominees in the "European Enterprise Promotion Awards 2018". I/we declare that the material submitted in the application is a true and correct reflection of both initiatives.

Name(s) of Legal Representative(s)	
Title/Function	
Name of the recognised charity organisation that will benefit in case of winning <i>(applicable only for Section B)</i>	
Date	
Signature(s)	

Part F: Contact Details and Information

Please send the completed and signed application form to:

Selection Committee (Attn: Noel Bartolo)
National Enterprise Support Awards 2018
Commerce Department
Lascaris Bastions, Dahlet Ġnien is-Sultan
Valletta VLT 1933
Malta

or

Email – nesa.commerce@gov.mt

(Note: Applications should reach the Commerce Department by not later than **Friday 27th April 2018 by noon).**

Entry rules/Information

- By entering the National Enterprise Support Awards 2018, you agree that in the event your entry is nominated, you will accept to represent Malta in the European Enterprise Promotion Awards 2018 which will be held in Graz, Austria on the 20th November 2018.
- Eligible entities include local councils, ministries, departments, public authorities and entities, public-private partnerships, NGOs, trade unions, professional associations, public and church schools, public educational institutions, University of Malta and business organisations.
- Nominations of Maltese initiatives that have a cross-border element will be accepted as long as they are nominated jointly by all countries involved.
- Entries will be evaluated against the following criteria (see Guidelines 1.2.3 for marks):
 1. Originality & feasibility: Why is the initiative a success? What are its innovative aspects?
 2. Impact on the local economy: Provision of figures to substantiate success being claimed
 3. Improvement of local stakeholder relations: Has more than one interested party benefited from the implementation of this initiative? Why were they involved and what was their level of participation?
 4. Transferability: Could the approach be repeated elsewhere around Europe?

N.B. The Secondary Initiative planned to be finished by the end of 2018 or with a substantial part of it already implemented by the end of 2018 (Part D of application form) will also be evaluated according to the above criteria.

- There is no entry fee.
- For information regarding the prize fund, please refer to Guidelines 1.1.4.
- Closing date for the submission of the applications: **Friday 27th April 2018 (by noon)** **(Note: The application forms can be sent electronically, by hand or by mail addressed to the Selection Committee as mentioned above).**